

## WHAT IS THE PRE-AUTHORIZED GIVING PLAN?

St. Francis de Sales Parish is establishing a Pre-Authorized Giving (“PAG”) plan to assist you in supporting your Parish through regular financial offerings.

The operation and maintenance of your parish is made possible through the generous and regular offertory giving of our parishioners. In response to changing lifestyles and demands on your time, the PAG plan will assist you in establishing a systematic giving program.

The PAG plan creates a win / win situation for you and St. Francis de Sales Parish. Enrolment for the PAG plan is a very simple procedure. When you enroll, your offering will be automatically withdrawn from your designated bank account on the 20<sup>th</sup> day (or next business day) of each month. This amount will electronically be deposited to the Parish’s account.

The PAG plan does not cover the special collections; therefore, we encourage you to continue using the envelopes made available throughout the year 2018.

## WHO LOOKS AFTER THE PAG PLAN?

The Office of Stewardship and Development of the Archdiocese of Toronto administers the plan. Our Parish office will continue to issue tax receipts for all donations at the end of each year. Please contact the Parish office, if you have any questions or comments about the plan. Amounts contributed through the PAG plan and separate envelopes will continue to be consolidated into one tax receipt for each registered donor.

## WHY SHOULD I PARTICIPATE?

PAG giving has been very popular with our parishioners, and each month more people sign up for this convenient program.

### Advantages for the Parishioner:

- **Convenience** – Reduces the need for submitting envelopes each week with cash or writing cheques.
- **Security** – A secure transfer from your account to the Church’s account.
- **Financial Planning** - Enables better planning of your annual contributions and obtaining a receipt for tax purposes.

### Advantages for the Parish:

- Regular and dependable cash flow to operate your parish.
- Simplifies administration and facilitates bookkeeping.
- Less cash on the premises, reducing the risk of theft and having to count offertory contributions.

## HOW TO ENROLL?

To start making regular contributions through the PAG program:

- Decide the amount of your contribution to be withdrawn from your chequing account on the 20th day of each month.
- Fill out the Pre-Authorized Debit Agreement portion of this brochure and attach a cheque marked “VOID” to be drawn against your designated bank account.

- Place the signed agreement and void cheque in a sealed envelope, and place it in the collection basket or mail it to the Parish office.

## CALCULATING THE MONTHLY PRE-AUTHORIZED GIVING AMOUNT

St. Francis de Sales is a very diverse parish, and the capacity to contribute is different for every individual and family.

To help determine the dollar amount of your monthly contribution, the following calculation is provided as an illustration:

### Offertory Donation

\$18 x 52 weeks = \$ 936

To calculate the monthly PAG amount, divide your annual contribution by 12 months

Example: \$ 936 ÷ 12 = \$ 78.00 per month

*Note:* the above figures exclude our Mortgage and Building collections and all special collections such as the Special Diocesan Collections, ShareLife, Shepherds’ Trust, Mission Appeal, World Mission Sunday and St. Vincent de Paul Christmas collection, etc...

## AUTHORIZATION FORM

### Pre-Authorized Debit Agreement

I / We hereby authorize St. Francis de Sales Parish to debit my / our *personal chequing* account on the 20<sup>th</sup> day of each month or the next banking business day.

My / our monthly donation is \$ \_\_\_\_\_.

Name of Contributor(s):

\_\_\_\_\_  
\_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Name of Financial Institution:

\_\_\_\_\_

Branch \_\_\_\_\_

Account Number \_\_\_\_\_

*Please attach a VOID cheque*

Signature of Contributor(s):

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

## Confidentiality & Security

We are committed to keeping your personal information confidential and secure, and have taken measures to protect the security of your personal information. To guarantee security and confidentiality, please make certain that you place your authorization / enrollment form and void cheque in a sealed envelope and place it in the collection basket or mail it to the Parish office.

### Cancellation of Agreement and Recourse

I / we may revoke this authorization at any time, subject to providing 30 days notice in writing to St. Francis de Sales Parish. To obtain a sample cancellation form or for more information on my right to cancel this PAG agreement, I / we may contact my/our financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca).

I / we have certain recourse rights if any debit does not comply with this PAG agreement. For example, I / we have the right to receive reimbursement for any debit that is not authorized or is not consistent with this agreement. To obtain more information on my recourse rights, I may contact my / our financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca).

**FOR OFFICE USE ONLY:**

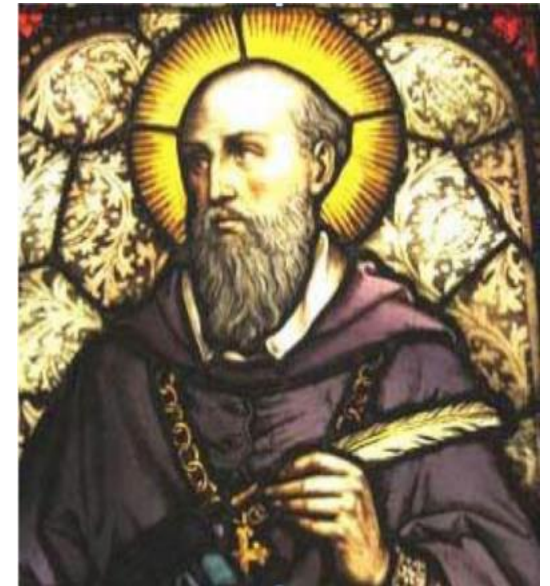
Parish Code \_\_\_\_\_

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*Pastor: Fr. Joe Singh*



*"I pre-authorize my giving  
because my Church is one of my priorities."*